



Captiva Island Fire Control District

14981 Captiva Drive; P.O. Box 477, Captiva, Florida 33924 Phone: (239) 472-9494



Captiva Island Fire Control District Commission Meeting Minutes May 4, 2021

Call Meeting to Order

Commissioner Brown called the meeting to order at 4:01 pm. Commissioners Sims, Black and Brown present. Chief Pawul present

Minutes from Regular Board Meeting

April 13th Meeting minutes reviewed and approved/ signed. Commissioner Black made the motion to approve, second by Commissioner Sims, no discussion.

Financial Statements

Financial statements ending April 30, 2021 reviewed and approved.

Administrative Update

- a) Personnel responded to 50 emergencies, 13 fire inspections completed. Personnel compensated absences reviewed through April 30th.

Operations Update

- a) Fire Chief
 - a. Discussed the repairs that are needed to the reserve Engine 189. DPF system needs major repairs. Engine 181 will be going in next month for annual maintenance; SU181 (Beach vehicle) is in need of repairs to corrosion.
 - b. Chief also notified the Board that the current Annual Financial audit has started with fieldwork expected to be done by end of May, which will be presented at the June meeting.
 - c. Chief discussed upcoming Budget season and to expect increases to insurance, auditing with a new performance audit required by the state, expense related to capital project with Landing Zone, security, and R&M.
 - d. Discussed option of moving or adding options for employee deferred compensation programs.
 - e. Discussed the potential of educational incentives for employee personnel.

General Business

- a) IWA Hydrant update- General Manager is going to present our proposal to her Board of Directors and get back with us.
- b) **Resolution 2021-13** to approve an agreement with Dex Bender Consulting to complete a feasibility study on potential landing zones in the center portion of Captiva. The resolution was approved, no discussion. The Board decided to pursue what options there were for space on the island, and directed the Chief to setup a meeting with Lee County to see what their position on the subject was. The Chief was also directed to inquire about the ability for limited transport by the Fire District and whether our current COPCN would allow for transport to a LZ or to meet an incoming LCEMS unit that may be traveling from a far distance (Ft. Myers).
- c) Centennial Bank LOC documents were signed by the Board.

- d) Legislative update was provided- A performance audit of Special Districts would be required going forward and should be budgeted for next FY. There are very few firms that are approved to do such a thing in the State of Florida; estimates to complete are coming in over \$100,000.
- e) Compensated Absences policy- Discussion was had to up the policy to bring in-line with the FRS policy and limitations. It was decided to defer this topic to another meeting in the coming months.

Public Comment

None

Motion to adjourn by Black, second by Commissioner Sims, meeting adjourned by Commissioner Brown at 5:08 pm.

Colin Black _____

Sherrill Sims _____

Jeffrey Brown _____