



# Captiva Island Fire Control District

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## Captiva Island Fire Control District Commission Meeting Minutes May 7, 2024

### Call Meeting to Order

Commissioner Brown called the meeting to order at 4:00 pm. Commissioners Sims, Campbell, Brown, Chief Pawul, and Samantha Quinn present.

### Minutes from Regular Board Meeting

March 11<sup>th</sup> Meeting minutes reviewed and approved/ signed. Commissioner Campbell made the motion to approve, second by Commissioner Sims, no discussion.

### Financial Statements

Financial statements through April 31, 2024, were reviewed and approved.

### Administrative Update

- a) Personnel responded to 30 emergencies; 4 annual fire inspections were completed. Personnel compensated absences reviewed through April 31, 2024.

### Operations Update

- a) Fire Chief- District has multiple employees out on leave for injury, military deployment, etc. Each shift is down 1 personnel and may need adjust shifts and not promote an employee to Deputy Chief. Commissioners questioned maybe hiring another FF to help combat constantly being down an employee.
- b) Funding options- The Chief will evaluate the process with the District attorney to determine if a non-ad valorem assessment could be beneficial to island residents to help with swings in valuation (i.e. hurricanes) and what the process would entail to make this work. Some properties have seen drastic changes after the storm, even though the service of each property does not change.
- c) Rental Inspections- As more and more properties become rentals, this looks to be a necessary change for the District. There are new statutes the govern rental properties that need to be fully understood before implementing any programs similar to Ft. Myers Beach Fire District or Manatee Fire Rescue.
- d) Five Year strategic plan- update to include a new apparatus. All other items are still on track.
- e) Engine 189 replacement- the Board and staff are in agreement that the new height limit for Captiva seem to be here to stay. The District needs to replace our reserve Engine with either a new Engine or a Ladder Truck. The reality is we have structures that are currently out of reach of ground ladders, and the new LDC will only increase the amount of those structures. Chief has been directed to start the process of researching options to move forward. Discussion took place on the funding options- raise the funds through a donation campaign or finance the cost and build the cost into property taxes as in the past.
- f) Starlink- the Chief would like to purchase a Starlink as a back-up for communications during outages- Board fully in agreement to purchase the equipment.
- g) Ready Rebound- discuss the options at a later time. This is a company that helps get employees back to work sooner after injury.

- h) Vacation Policy- needs updated to coincide with the new "DROP" options in FRS.
- i) Apparatus Bay door- EMS damaged door, scheduled to be repaired the end of May. Invoice will be sent to LCEMS for reimbursement per Lease Agreement.
- j) FY22-23- Audit completed and will be presented during June meeting.
- k) SU181 completion- the unit is scheduled to be in the shop within the next week in order to install emergency lighting and radios.
- l) FY23-24 Budget- The Chief with the direction of the auditor would like to do budget amendment to help realign some expenses (i.e. capital assets). We will look to do this in July or August, once we determine no other changes are needed.

**General Business**

- a. **Resolution 2024-11**- Approving of the agreement with Hans Wilson and Associates to start the study for a dock in the County easement of Andy Rossy Lane. Motion was made by Commissioner Campbell, second by Commissioner Sims, motion carries.
- b. **Resolution 2024-12**- Approving of the replacement of the kitchen oven/ range. Motion was made by Commissioner Campbell, second by Commissioner Sims, motion carries.
- c. **Resolution 2024-13**- Approving of the replacement of administration computers. Motion was made by Commissioner Campbell, second by Commissioner Sims, motion carries.

**New Business**

June meeting moved to June 4<sup>th</sup> at 9:00 am

**Public Comment**

None

Motion to adjourn by Campbell, second by Commissioner Sims, meeting adjourned by Commissioner Brown at 5:24 pm.

**Jeff Brown** \_\_\_\_\_

**Sherrill Sims** \_\_\_\_\_

**Carole Campbell** \_\_\_\_\_