



Captiva Island Fire Control District

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Captiva Island Fire Control District

Commission Meeting Minutes

May 5, 2026

Call Meeting to Order

Commissioner Brown called the meeting to order at 11:00 am. Commissioners Sims, Campbell, Brown, Chief Pawul, and Samantha Quinn present.

Minutes from Regular Board Meeting

Approval of Minutes from the April 7th meeting, motion by Campbell, second by Sims, motion carries.

Consent Agenda

- a. Items for approval-N/A
- b. Items to be pulled for discussion by the Board- N/A
- c. Motion to approve balance of the items-N/A

Financial Statements

Financials reviewed through the end of April 2026.

Administrative Update

Incidents 36, Inspections 12, Training reports and compensated absences reviewed through April as well.

Operations Update

a. Fire Chief

- a. **Annual Audit-** financial audit almost complete- expected to present findings at June's meeting, moving along well. Recommend increasing capital asset threshold.
- b. **Legislative Update-** No further updates provided by the legislature. Gov has called for a special session to discuss multiple issues further the end of May (12-29). Property tax reform is not expected to be part of May session (see attached update)
- c. **Property Search-** The voters have spoken and understand the need for permanent LZ's, future station locations, staging for storms, boat access, training facilities, etc for the community. Commissioner Brown and Chief have continued to explore the other options among the community. Chief met with LeeFlight to identify any possible locations to land on the island. Multiple lots on the South end have been determined accessible as well 1 possible site within SSR. Appraisals have been requested on multiple properties but have not come back yet. It is important to note that a property purchase on the South end would provide the ability to have a training area, equipment storage, post disaster staging, possible housing locations for LCEMS and LCSO, as well as a permanent emergency LZ to be mainly useful for the South end of the island. Ideally an LZ in the village or South Seas would still be needed (don't generally transport further North to access a helicopter). The District has historically had 3 LZ's on island (SSR, Rauschenberg, Osprey Way). Chief and Commissioner Brown will present findings/ options at the next panel

meeting and will create a document to share with the community to gain any feedback from District residents (send out through Panel and post on website).

- d. **Cash Disbursement and Internal Controls Policy-** We need to consider adjusting our cash disbursement limit for the Chief on operational spending- R/M items have been expensive with inflation over the last few years and \$10,000 does not go very far when apparatus break and need to repair, we cannot wait until the meeting to make repairs when needed. Consider what the limit should be, and we will adjust at the next meeting.
 - e. **Capital Asset Policy-** Auditors recommended that we increase our capital asset threshold- same principal applies with inflation. Currently, the amount is only \$1,000, which has been updated in many years.
 - f. **5-Year strategic plan-** We review this every year, lets plan to do this the next few months as we look forward to upcoming needs and updates on current projects (apparatus, land, training facility, etc).
 - g. **Salary comparisons-** Chief continues to work on gathering data of like departments within Lee and Collier Counties as well as Statewide. (small wealthy areas, ALS, 49/96 if possible).
- b. **Board Items-**
- a. **Concern about ebikes/ bicycle accidents-** Chief spoke with LCSO- the laws have basically not kept up with the technology. The general principal is that if it has pedals, then it's a bicycle, no pedals then it's treated like a motorcycle.

General Business

Next meeting- moved to June 4th at 11:00 am

Public Comment

None

Motion to adjourn by Sims, second by Commissioner Campbell, meeting adjourned by Commissioner Brown at 12:05 am.

Jeff Brown

Sherrill Sims

Carole Campbell
